



SAC FACILITIES MEETING
 MINUTES – NOV. 20, 2018
 1:30P.M. – 3:00P.M.

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Christine Leon	Marty Rudd, Co-Chair	Susan Sherod	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy (a)	Dan Mahany	Ben Hager (a)	Tommy Strong (a)		
Vaniethia Hubbard		Monica Zarske (a)	Jaki King	District Liaison	
Jeffrey Lamb (a)		John Zarske	Roy Shahbazian	Carri Matsumoto	Darryl Taylor
Jennie Adams		Elliot Jones (a)			
Brian Kehlenbach					
Guests				Campus Safety & Security	
		Nathan Jacobo	Matt Schoeneman	Scott Baker	
		Nikki Nelsen (El Don)	Rudy Delgadillo	ASG Representative	
		Daun McKenna		Teddy Moreno	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order – 1:37p.m. Adjourned at 3:05p.m.	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	The Oct. 16, 2018 meeting minutes were not presented for approval, they will be presented at the December 18, 2018 meeting.			ACTION	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	<u>Project update reports</u> – Carrie Matsumoto, Darryl Taylor, Matt Schoeneman <ul style="list-style-type: none"> Green Science center update - under construction and completion, still working on mock-up such as, issues with windows, and water pressure. Johnson Stevens Center Update - Carri Matsumoto reported sending a recommendation for a contracted award and approval to the Board on Monday, Nov. 19th. Budget is still being reviewed since it is over budget, budget adjustment is estimated to be between \$9 - \$10M. An update will be 				

	<p>conducted in Spring with possible budget adjustments. Matt Schoeneman reported meeting with contractors and discussing logistics and putting together site maps. Carri Matsumoto added that communication is key when communicating with faculty about the impact there will be with all the demolition. Not every request will be accommodated but will try to work with everyone and their requests. Dr. Oforlea mentioned how students with disabilities get around throughout all the demolition. Matt Schoeneman mentioned there will be a finalized map that will entail communication regarding the areas with demolition activity. Carri Matsumoto reported the state schedule maintenance funding allocated for 18/19, this allocation from the state will be used to upgrade the restroom in the library and will move forward.</p> <ul style="list-style-type: none"> • Russell Hall Project – DSA will be in February • Scheduled Maintenance Projects • Health Center Project • Blue Foam Project 	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force	<p>HEPSS Task Force – Don Mahany reported the latest HEPSS minutes from Nov. 1st (attached), which are as follows:</p> <ul style="list-style-type: none"> • ICS Drill – Dr. Rose, discussing the safety of skateboard and bikes on campus. • Discussing emergency preparedness, training for staff, evacuations, emergency resources such as, having PO's accounts with Smart & Final and Big 5 • Service/therapy animals on campus – service animals are the only dogs allowed on the campus with the current language. Service animals may be other than dogs. This topic will be revisited in the next meeting. • Golf cart theft • Next meeting will be Dec. 6, 2018 	
Facilities Report	<p>Facilities Report – Mario Gaspar reported the following: Santa Ana College</p> <ul style="list-style-type: none"> • Tree trimming (Eucalyptus tree will be trimmed at CEC, during winter break) • Asking input regarding hand dryer's placement in the restrooms instead of paper towel dispensers, as of July 1st to present 445 cases of paper towels have been used, which us over \$11, 000.00. Mario suggested mainly placed is student restrooms. 	
Environmental Task Force	<ul style="list-style-type: none"> • Environmental Task Force – Susan Sherod <p>Power presentation (not attached), discussing the following:</p> <ul style="list-style-type: none"> • Solar shading and recycling. • Kresge foundation • Epic program: EERE, ESCO, CLEEN, Center • California Government Loans, various loans to consider for solar shading 	
6. STUDENT REPORT	<ul style="list-style-type: none"> • No report at this time 	
7. ACCREDITATION	<ul style="list-style-type: none"> • No report at this time 	ACTIONS/ FOLLOW UPS

8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> Hydration station will be discussed at the next meeting in December. 	
9. NEW BUSINESS	<ul style="list-style-type: none"> Plaza de Artes Project – conceptual drawings and shading for campus. Proposal for shading, opinions from students and report to ASG Mural at Phillips Hall. Smoke Detectors concerns, faculty concerned why smoke detectors are not placed in all rooms or across campus. According to the 2016 CA Fire Code, smoke detectors are not required, only manuals or automatic fire alarm system. 	ACTIONS/ FOLLOW UPS
10. FUTURE AGENDA ITEMS	<ul style="list-style-type: none"> CEC Building Lease – Nov. 2019 CEC lease will expire. Per the President's cabinet the lease may be renewed, more Continued Ed courses will be given here at Santa Ana College campus. 	
11. OTHER	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Next meeting Dec. 18, 2018	

SUBMITTED BY Veronica Cintron